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**EFFECTIVE**

June 1, 2013.

**Subject(s)**

Family Independence Program (FIP), Refugee Assistance Program (RAP), State Disability Assistance (SDA), Child Development and Care (CDC), Medicaid (MA), Direct Support Services (DSS), Food Assistance Program (FAP)

1. Student status.
2. Fugitive felons.
3. Medicaid.
4. DSS coding
5. FIP time limits.

**1) Student Status****BEM 245****FAP**

Verify school enrollment for persons age 18-49 attending a post-secondary education program. This must be verified at application, redetermination and reported change.

*Reason:* Clarification to align with DHS-1010, Redetermination.

*Communication Plan:* Weekly Staff News.

**FIP Only**

Accept a client's statement that a 6 year old is enrolled and attending school full-time unless questionable.

Verify school enrollment and attendance at application and redetermination beginning with age 7.

Other acceptable documentation that is on official business letterhead is an acceptable verification source.

Clarifications and examples have been added to the item.

*Reason:* Policy update, policy clarification

*Communication Plan:* Policy tip

## 2) Fugitive Felons

### **BEM 204, Fugitive Felons**

#### **FIP, RAP, SDA, CDC, and FAP**

A new manual item has been created for fugitive felons. References to the fugitive felons have been removed from BEM 203.

Fugitive felons are not eligible for assistance; see the training job aid on the DHS-Net/Training/OTSD/Documents/Fugitive Felon Interface JobAid.

## 3) Medicaid

### **BAM 402**

Applicants who are receiving private duty nursing are excluded from Medicaid Health Plan enrollment. This is information for the specialists only.

*Reason:* Costs of care not part of the capitated payment calculation for health plans.

### **BAM 825**

Deleted references to St. Jude Children's hospital and Shriner.

*Reason:* Requested by policy analyst.

### **BEM 110, 132, 240**

Removing references to age related tasks or reminders in Bridges as Bridges does not generate these tasks and reminders. Also removed references to the AA-712 report as it is not currently available.

*Reason:* Incorrect information led specialist to anticipate a system reminder when there would be none.

### **BEM 158**

Clarified the need to retain the DAC verification for the case record and that the verification of DAC eligibility needs to be completed only once.

*Reason:* Requested by department analyst.

**BEM 405**

Clarified the language and added a reminder to review other sections of divestment policy when calculating a divestment penalty month.

*Reason:* Help waiver agents to understand connection between a penalty month calculation and the cancellation of a penalty.

**BEM 547**

Updated the policy and removed references to CIMS. MIChoice waiver now requires the specialist to add the provider's ID number into Bridges.

*Reason:* Streamlining the process because of Bridges system capabilities.

**4) Direct Support  
Services Coding**

The coding required for payment of the statewide counseling contracts was updated to reflect new coding.

**5) FIP Time Limits****BEM 234**

Individuals deferred from Partnership. Accountability. Training. Hope. (PATH) with a deferral reason of establishing incapacity was added to the State Funded FIP section and the State Time Limit Exemptions section.

The clarification was added that months prior to Oct. 1, 2006 were federally funded for both two parent households and clients with a verified disability or long-term incapacity lasting longer than 90 days.

*Reason:* Policy clarification.

**MANUAL  
MAINTENANCE  
INSTRUCTIONS**

**Added Items ...**

**BEM 204**

**Changed Items (content changes) ...**

**BAM 402  
BAM 800  
BAM 825  
BEM 110  
BEM 132  
BEM 158  
BEM 203  
BEM 230B  
BEM 232  
BEM 234  
BEM 240  
BEM 245  
BEM 547**